

BISHOP LUERS HIGH SCHOOL

333 E. Paulding Road
Fort Wayne, Indiana 46816

Seniors are permitted to take **two** one-day excused absences to visit colleges in which they are sincerely interested. Students are advised to set up their appointment with an admissions counselor in advance of the visit in order to have their questions answered and possibly have a tour of the campus. The following conditions must be met for college visits:

1. The student is responsible for all schoolwork missed that day.
2. A signed College Visit Form is to be turned in to the Front Office **prior** to the visitation day (top half of form).
3. The lower half of the form must be signed by a college representative and returned to Front Office.
4. If the above steps are not taken, students will be given an unexcused absence for the day, which means that the student will not be able to do make-up work.

I am aware that _____ is visiting _____
(student's full name) (name of college or university)

on _____ and I give my full approval.
(date)

(parent/guardian signature)

.....
Student: Detach this portion of the form, take it with you to the college/university visit and have it filled out and signed by the college's representative. You must return the completed form to the Front Office on the next school day following your visit.

This is to verify that _____ met with me on _____
(student) (date)

at the campus of _____.
(name of college or university)

(signature)

(title)