

# BISHOP LUERS HIGH SCHOOL

## Back to School Plan

Please note that scientific guidance on COVID-19 changes due to being a novel virus and this document will change too and we gain more knowledge and information.

**Resources**

[Back to School Planning Resources](#)  
 [Back to School Padlet](#)  
 [Shared Drive for School Plans](#)  
 [Leading with Hope](#)  
 [Plan Submission Directions](#)  
[Parkview Health Framework for Healthing Reopening K-12](#)

<p><b>Guiding principles.</b> We will...</p> <ul style="list-style-type: none"> <li>• Protect the health and safety of all</li> <li>• Foster connections and community</li> <li>• Transform students in heart and mind</li> </ul>	<p><b>Domains</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Domain 1 - Logistics and Planning (Start-Up, CARES Act and Safety from BSP)</a></li> <li>• <a href="#">Domain 2 - Fostering Community</a></li> <li>• <a href="#">Domain 3 - Curriculum and Instruction (Curriculum, Early Childhood Learning)</a></li> <li>• <a href="#">Domain 4 - Catholic Identity</a></li> <li>• <a href="#">Domain 5 - Technology Support</a></li> <li>• <a href="#">Domain 6 - Transportation</a></li> </ul>
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### Domain 1 - Logistics and Planning (Start-Up, CARES Act and Safety from BSP)

**Goal:**  
 Each school will develop and implement safety and health protocols (e.g. Drop Off/Pick Up, Entrance/Exit/Movement, Health Checks, Social Distancing, Scheduling, Confidentiality/Contract Tracing, Hygiene, Deep Cleaning, Personal Protective Equipment, Surveying, etc.) based on science from local, state, and national health departments to protect faculty, staff, students, parents, and the community.

Category	Question	Action	Resources
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<p>Drop Off/Pick Up</p>	<p>What is your drop off and pick up procedure?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <p><b>Cars Dropping Students Off</b></p> <p>1. If students are being dropped off by vehicle for grades 9-12, they will enter the school from Paulding Road at the east entrance of the parking lot and drop off at door number 1 and exit the grounds onto Paulding Road at the west exit. Students will wash/sanitize their hands, and go to their homeroom to have a health check and practice social distancing when practical. If the time is from 7:00-7:30, students will report to the gymnasium.</p> <p><b>Student Driving to School</b></p> <p>2. If students are driving to school, they will enter through door number 6 &amp; 8 with their face masks on for grades 9-12, wash/sanitize their hands, and go to their homeroom to have a health check and practice social distancing when practical. If the time is from 7:00-7:30, students will report to the gymnasium.</p> <p><b>Students Walking to School</b></p> <p>3. If students are walking to school they will enter door number 1, 6, or 8 with their face masks on for grades 9-12, wash/sanitize their hands, and go to their homeroom to have a health check and practice social distancing when practical. If the time is from 7:00-7:30, students will report to the gymnasium.</p> <p><b>Visitor (Non School Maintenance/Contract Workers/Repair Persons, Parent, Presenter etc.) that needs to come into the building</b></p> <p>4. The visitors in their cars will enter the school from Paulding Road at the east entrance of the parking lot. They will park in the visitor parking space, put on a mask, enter door number 1, explain their visit to the administrative assistant, who will have a shield, take a health screening, and sanitize/wash their hands. Cars will exit onto Paulding Road from the west exit side of</p>	<ul style="list-style-type: none"> <li>• <a href="#">Back to School: How to Plan for Safe and Efficient Drop-Off and Pick-Up</a></li> <li>• <a href="#">Indiana Reopening Guidance Document</a></li> <li>• <a href="#">Leading with Hope Guidance Document</a></li> <li>• <a href="#">2020 NFHS Guidance for Opening up High School Athletics and Activities</a></li> <li>• <a href="#">Parkview Creating a Safe Workplace</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> <li>• <a href="#">Back to School Planning Resources</a></li> </ul>
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		<p>the parking lot.</p> <ul style="list-style-type: none"> <li>● <b>Alter for your after school pick-up and place below</b> <ul style="list-style-type: none"> <li>○ Students will be picked up at door #1, #6, or #8</li> </ul> </li> <li>● <b>Do the same for extra/co-curricular activities after school and place below.</b> <ul style="list-style-type: none"> <li>○ Students will leave the premises through door #6 or #8</li> </ul> </li> </ul>	
	What materials/equipment will you need to procure, where will you purchase it, and how will you use it?	<ul style="list-style-type: none"> <li>● Cones, Direction Arrows, signage throughout the school. <ul style="list-style-type: none"> <li>○ Cones are in supply</li> <li>○ Signage will be bought from BSN</li> <li>○ Signage will be posted throughout the school</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● We will order items from: <ul style="list-style-type: none"> <li>● We have cones, signage will be purchased from BSN.</li> </ul> </li> <li>● <a href="#">ISHD: Dr Box</a></li> </ul>
	How will you train the faculty, staff, parents, students, substitutes, and community?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>● We will purchase posters with explanations throughout the building.</li> <li>● We will have faculty, staff, and substitute training before the school year begins.</li> <li>● Information will be posted on how to properly hand wash, social distance, among other CDC protocols.</li> </ul>	<ul style="list-style-type: none"> <li>● <b><u>Create Your Own "Social Distancing" Posters</u></b></li> <li>● <a href="#">ISHD: Dr Box</a></li> </ul>
Entrance/Exit/Movement Protocols	What is your procedure for students, faculty/staff, and parents/visitors for entering the school?	<p><b>Bishop Luers High School will do the following:</b></p> <p>When faculty, staff, students and visitors enter school at the beginning of the day they will use the following doors (students will sanitize/wash their hands, and should already have on their masks).</p> <ul style="list-style-type: none"> <li>● Faculty: Any Door</li> <li>● Staff: Any Door</li> <li>● Students, Door No. 1, 7, 10</li> <li>● Visitors, Door No. 1</li> </ul> <p>We will ask students to do the following:</p>	<ul style="list-style-type: none"> <li>● Make a video or other type of presentation and put it on your website.</li> <li>● <b><u>Create Your Own "Social Distancing" Posters</u></b></li> <li>● <a href="#">ISHD: Dr Box</a></li> </ul>

		<p>Before 7:30AM: report to the gymnasium  After 7:30AM: report to their homeroom class</p>	
	<p>What is your procedure for students, faculty/staff, and parents/visitors for exiting the school?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Students will sanitize/wash their hands, and should already have on their masks as they exit the building. Students need to wear their masks, not congregate, and go home or go to their extracurricular activity.</li> <li>• Faculty: Any Door</li> <li>• Staff: Any Door</li> <li>• Students, Door No. 1, 7, 10</li> <li>• Visitors, Door No. 1</li> </ul>	<ul style="list-style-type: none"> <li>• Make a video or other type of presentation and put it on your website.</li> <li>• <a href="#">Create Your Own "Social Distancing" Posters</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	<p>What is your procedure for movement when students enter the building, between periods, lunch, and at dismissal?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <p><b>Passing to Other Rooms</b></p> <ul style="list-style-type: none"> <li>• We will mark our hallways like a street with two different directions and center line.</li> <li>• We will designate stairwells as one direction only. Northeast and Southwest stairwells will move up and Northwest and Southeast stairwells will move down.</li> <li>• We will place six feet markings on the floor to help with social distancing.</li> <li>• Our students may go to the lunchroom to receive their lunch, sit in the lunchroom or wrestling room (gathering size limitations) to eat their lunch and maintain social distancing.</li> <li>• All students will sanitize their hands before and after they eat. Students may take masks off to eat and put them on afterward when transitioning.</li> </ul>	<ul style="list-style-type: none"> <li>• Make a video or other type of presentation and put it on your website.</li> <li>• <a href="#">Create Your Own "Social Distancing" Posters</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	<p>What materials/equipment will you need to procure, where will you purchase it, and how will you use it?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• We will make or purchase social distancing markings, directional signs <ul style="list-style-type: none"> <li>◦ Signs will be purchased through BSN Sports.</li> </ul> </li> <li>• Train students, faculty, and staff on how to follow the procedure.</li> </ul>	<ul style="list-style-type: none"> <li>• Make your own signs/video tailored to your school.</li> <li>• <a href="#">Safety Emporium</a></li> <li>• <a href="#">Seaton</a></li> <li>• <a href="#">Free social distancing options for schools free</a></li> </ul>

			<a href="#">printable</a> <ul style="list-style-type: none"> <li>• <a href="#">CDC Posters</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	How will you train the faculty, staff, parents, students, substitutes, parents, and community?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• We will train our students, faculty, staff, substitutes, parents, and visitors with a handout, posters, or a video. <ul style="list-style-type: none"> <li>○ Further training will be completed at the teacher/staff faculty meetings at the beginning of the year. Updates will be given throughout the school year.</li> <li>○ Updated announcements throughout the school year.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Make your own signs/video tailored to your school</li> <li>• <a href="#">Safety Emporium</a></li> <li>• <a href="#">Seaton</a></li> <li>• <a href="#">Free social distancing options for schools free printable</a></li> <li>• <a href="#">CDC Posters</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
Health Checks	What is your procedure for health checks at home?	<p><b>Bishop Luers High School will do the following:</b></p> <p>Part of our plan is to have parents screen their children before they come to school. The same goes for faculty, staff, parents, and visitors. We will screen students daily for fever, cough, sore throat, close contact or care for someone with COVID-19.</p> <p><u>CDC Updated Symptoms</u></p> <ul style="list-style-type: none"> <li>• Fever (100.4 or higher) or chills</li> <li>• Cough</li> <li>• Fever or chills</li> <li>• Shortness of breath or difficulty breathing</li> <li>• Fatigue</li> <li>• Muscle or body aches</li> <li>• Headache</li> <li>• New loss of taste or smell</li> <li>• Sore throat</li> <li>• Congestion or runny nose</li> <li>• Nausea or vomiting</li> <li>• Diarrhea</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">School Self Screening Document</a></li> <li>• <a href="#">Link to Coronavirus Self-Checker</a></li> <li>• <a href="#">CSO: Athletic Self-Checker</a></li> <li>• <a href="#">CSO: Rough Draft School-Classroom Self-Checker</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> <li>• <a href="#">ISDH - COVID-19 Screening Decision Tree (6-26-20).pdf</a></li> <li>• <a href="#">ISDH - COVID-19 Chart for Determining When to Return (6-26-20).pdf</a></li> <li>• <a href="#">CDC Updated Symptoms</a></li> <li>• See documents in <a href="#">Case Scenarios</a></li> </ul>

	<p>What is your procedure for health checks when they enter the building?</p>	<p><b>Bishop Luers High School will do the following:</b>  We will conduct Health Checks for students at this/these locations: Homerooms and Nurse’s clinic. We will screen students daily for fever, cough, sore throat, or whether they came in close contact or provided care for someone with COVID-19.  <u>CDC Updated Symptoms</u></p> <ul style="list-style-type: none"> <li>● Fever (100.4 or higher) or chills</li> <li>● Cough</li> <li>● Fever or chills</li> <li>● Shortness of breath or difficulty breathing</li> <li>● Fatigue</li> <li>● Muscle or body aches</li> <li>● Headache</li> <li>● New loss of taste or smell</li> <li>● Sore throat</li> <li>● Congestion or runny nose</li> <li>● Nausea or vomiting</li> <li>● Diarrhea</li> </ul>	<ul style="list-style-type: none"> <li>● <a href="#">School Self Screening Document</a></li> <li>● <a href="#">Link to Coronavirus Self-Checker</a></li> <li>● <a href="#">CSO: Athletic Self-Checker</a></li> <li>● <a href="#">CSO: Rough Draft School-Classroom Self-Checker</a></li> <li>● <a href="#">ISHD: Dr Box</a></li> <li>● <a href="#">ISDH - COVID-19 Screening Decision Tree (6-26-20).pdf</a></li> <li>● <a href="#">ISDH - COVID-19 Chart for Determining When to Return (6-26-20).pdf</a></li> <li>● <a href="#">CDC Updated Symptoms</a></li> <li>● See documents in <a href="#">Case Scenarios</a></li> </ul>
	<p>What is your procedure for health checks during the day?</p>	<p><b>Bishop Luers High School will do the following:</b>  Whenever a student becomes ill, we will conduct a health check.  <u>CDC Updated Symptoms</u></p> <ul style="list-style-type: none"> <li>● Fever (100.4 or higher) or chills</li> <li>● Cough</li> <li>● Fever or chills</li> <li>● Shortness of breath or difficulty breathing</li> <li>● Fatigue</li> <li>● Muscle or body aches</li> <li>● Headache</li> <li>● New loss of taste or smell</li> <li>● Sore throat</li> <li>● Congestion or runny nose</li> <li>● Nausea or vomiting</li> </ul>	<ul style="list-style-type: none"> <li>● <a href="#">School Self Screening Document</a></li> <li>● <a href="#">Link to Coronavirus Self-Checker</a></li> <li>● <a href="#">CSO: Athletic Self-Checker</a></li> <li>● <a href="#">CSO: Rough Draft School-Classroom Self-Checker</a></li> <li>● <a href="#">ISHD: Dr Box</a></li> <li>● <a href="#">ISDH - COVID-19 Screening Decision Tree (6-26-20).pdf</a></li> <li>● <a href="#">ISDH - COVID-19 Chart for Determining When to Return (6-26-20).pdf</a></li> <li>● <a href="#">CDC Updated Symptoms</a></li> </ul>

		<ul style="list-style-type: none"> <li>• Diarrhea</li> </ul> <p>The student will go to an isolation room located next to the nurse's clinic. The student who is ill will wear a mask and the staff properly equipped with PPE. A staff member may be asked to relieve the nurse as the nurse is attending to the ill student.</p>	<ul style="list-style-type: none"> <li>• See documents in <a href="#">Case Scenarios</a></li> </ul>
	What is your procedure for health checks at extra/co-curricular events?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Signs will be posted at the extra/co-curricular event regarding types of symptoms.</li> <li>• Fans will sit six feet apart.</li> <li>• As fans enter the event, health checks will be conducted.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">School Self Screening Document</a></li> <li>• <a href="#">Link to Coronavirus Self-Checker</a></li> <li>• <a href="#">CSO: Athletic Self-Checker</a></li> <li>• <a href="#">CSO: Rough Draft School-Classroom Self-Checker</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> <li>• <a href="#">ISDH - COVID-19 Screening Decision Tree (6-26-20).pdf</a></li> <li>• <a href="#">ISDH - COVID-19 Chart for Determining When to Return (6-26-20).pdf</a></li> </ul>
	How have you revised your attendance procedures?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Students who are ill, will be asked to have a medical slip from a qualified doctor.</li> <li>• Students who are ill will be marked as Covid Medical (CM) in PowerSchool.</li> <li>• In the event of an extended learning period arising out of any public health and safety, or severe weather, event, daily attendance for remote instructional days will be required. Students will be asked to answer a daily question to show they have logged onto Canvas. During such extended learning periods, current attendance policies will remain in effect and enforceable.</li> <li>• In the event a student's qualified doctor recommends the student not return to the school building should his</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Extended Learning Handbook Language Considerations</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>

		<p>or her health or others be compromised related to a contagious disease event, the school may provide reasonable alternative accommodations for this student. The school shall determine the level and character of any such reasonable accommodations.</p>	
	<p>What is your plan for flexibility and the removal of punitive measures for absences when there is a determined illness, a localized outbreak or exposure of a contagious disease?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• In the event a student's qualified doctor recommends the student not return to the school building should his or her health or others be compromised related to a contagious disease event, the school may provide reasonable alternative accommodations for this student. The school shall determine the level and character of any such reasonable accommodations.</li> <li>• Students will be marked as Covid Medical (CM) in PowerSchool. Students are allowed 10 absences for the school year, but medical excuses are not counted against the student.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Extended Learning Handbook Language Considerations</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	<p>What will you do when someone becomes sick?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• The school will monitor student and staff absences. When a parent calls in their child indicating they are sick, our administrative assistant will ask if the student is exhibiting any COVID-19 symptom. We will ask staff members, who call in sick or appear ill, if they are experiencing any COVID-19 symptom.</li> <li>• If a student or employee has recently had contact with a person with a suspected or confirmed case of COVID-19, has someone in their home being tested for COVID-19, or has recently traveled from somewhere considered to be a hot spot by the CDC, the school may exclude the student or employee from the school building and recommend that they self-quarantine for 14 days.</li> <li>• Students and employees will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 that is not otherwise explained.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">School Self Screening Document</a></li> <li>• <a href="#">Link to Coronavirus Self-Checker</a></li> <li>• <a href="#">CSO: Athletic Self-Checker</a></li> <li>• <a href="#">CSO: Rough Draft School-Classroom Self-Checker</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>

	<p>How will you determine when someone can come back to school?</p> <ul style="list-style-type: none"> <li>• Confirmed Symptomatic Case</li> <li>• Confirmed asymptomatic case</li> <li>• Presumed case of COVID 19</li> </ul>	<p><b>Bishop Luers High School will do the following:</b> The school's/CDC's/Allen County Department of Health's guidelines for students and/or staff returning to school follow:</p> <p><b>Symptom-based strategy.</b></p> <ul style="list-style-type: none"> <li>• At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and,</li> <li>• At least 10 days have passed since symptoms first appeared</li> </ul> <p><b>Confirmed Asymptomatic Case</b></p> <ul style="list-style-type: none"> <li>• Greater or equal to 10 calendar days passed without symptoms, and</li> <li>• Released by healthcare provider</li> </ul> <p><b>Presumed Case of COVID 19</b></p> <ul style="list-style-type: none"> <li>• 72 Hours Fever free without any fever-reducing medication; and</li> <li>• Improved Symptoms (ie. Respiratory symptoms like cough, shortness of breath); and</li> <li>• Greater or equal to 10 calendar days from 1st day of symptoms.</li> </ul>	<ul style="list-style-type: none"> <li>• Full CDC <a href="#">Guidelines for Return to Work Criteria for HCP with Suspected or Confirmed COVID-19</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	<p>What materials/equipment will you need to procure, where will you purchase it, and how will you use it?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• The clinic will need to have masks, gowns, caps, gloves, and all other medical equipment needed.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">List N Products with Emerging Viral Pathogens AND Human Coronavirus claims for use against SARS-CoV-2</a> Date Accessed 06172020</li> <li>• <a href="#">ISHD: Dr Box</a></li> <li>• Janitor's Supply Company</li> </ul>
	<p>How will you train the faculty, staff, students, substitutes, parents, and community?</p>	<p><b>Bishop Luers High School will do the following:</b> <b>Train staff on the 6-Steps for Effective Disinfectant Use Plan</b> <b>Develop your plan</b></p> <ul style="list-style-type: none"> <li>• Determine what needs to be cleaned</li> <li>• Determine how the areas will be disinfected</li> </ul>	<ul style="list-style-type: none"> <li>• Poster: <a href="#">CDC/EPA guidance for cleaning and disinfecting</a></li> <li>• Poster:</li> <li>• <a href="#">Re-Opening America Cleani</a></li> </ul>

		<ul style="list-style-type: none"> <li>• Consider resources and equipment needed</li> </ul> <p><b>Implement</b></p> <ul style="list-style-type: none"> <li>• Clean visibly dirty surfaces with soap and water</li> <li>• Clean surfaces and objects using soap and water prior to disinfection.</li> <li>• Use the appropriate cleaning or disinfectant product</li> <li>• Always follow the directions on the label</li> </ul> <p><b>Maintain and Revise</b></p> <ul style="list-style-type: none"> <li>• Normal routine cleaning with soap and water will decrease how much of the virus is on surfaces and objects, which reduces the risk of exposure.</li> <li>• Disinfection using EPA-approved disinfectants against COVID-19 can also help reduce the risk. Frequent disinfection of surfaces and objects touched by multiple people is important.</li> <li>• When EPA-approved disinfectants are not available, alternative disinfectants can be used (for example, 1/3 cup of bleach added to 1 gallon of water, or 70% alcohol solutions). Do not mix bleach or other cleaning and disinfection products together--this can cause fumes that may be very dangerous to breathe in. Keep all disinfectants out of the reach of children.</li> </ul> <p>Who is your supplier?</p>	<p><a href="#">ng Disinfection Decision Tool</a></p> <ul style="list-style-type: none"> <li>• <a href="#">Train staff on the 6-Steps for Effective Disinfectant Use</a></li> <li>• Video: <a href="#">COVID-19 Cleaning and Safety</a></li> <li>• <a href="#">CDC Principles of Cleaning and Disinfecting Environmental Surfaces</a></li> <li>• Use the following poster for training: <a href="#">Re-Opening America Cleaning Disinfection Decision Tool</a></li> <li>• <a href="#">Train staff on the 6-Steps for Effective Disinfectant Use</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
Social Distancing	What is your procedure for social distancing for faculty, staff, students, and visitors?	<p><b>Bishop Luers High School will do the following:</b></p> <p>Maintain good social distance (about 6 feet). This is very important in preventing the spread of COVID-19.</p> <ul style="list-style-type: none"> <li>• Maintain 6 feet among all persons in the school building and on school grounds when practical</li> <li>• Use floor markings and signage as appropriate</li> <li>• Reduce class size, if possible</li> <li>• Consider all spaces as classroom options</li> <li>• Consider limited use of lockers throughout the school day. Lockers will be used for storage of coats, extra-curricular equipment, etc. Students will have book bags with them throughout the school day.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Indiana Reopening Guidance Document</a></li> <li>• <a href="#">Leading with Hope Guidance Document</a></li> <li>• <a href="#">2020 NFHS Guidance for Opening up High School Athletics and Activities</a></li> <li>• <a href="#">Parkview Creating a Safe Workplace</a></li> <li>• <a href="#">Video: Understanding COVID-19 and How to Stay Safe</a></li> </ul>

		<ul style="list-style-type: none"> <li>Consider optional educational programming for alternatives that meet the needs of all students: <ul style="list-style-type: none"> <li>Limit course sizes, structure, and classrooms to decrease infection</li> </ul> </li> </ul> <p>Bishop Luers High School will start with the following:</p> <ul style="list-style-type: none"> <li>Least Adapted- All students in school, social distancing at 6 ft Masks may be optional</li> </ul> <p>Bishop Luers High School will consider the following:</p> <ul style="list-style-type: none"> <li>Most Adapted- Some students in school-some students remotely learning- extended social distancing while at school at 3 feet: Masks required</li> <li>Adapted- Most students in school (some may need to be remote to adhere to social distancing), social distancing at 4 ft. Masks required</li> </ul> <p>Classroom Procedures and Accountability:</p> <ul style="list-style-type: none"> <li>Student desks will be facing forward</li> <li>Teachers will be asked to keep a seating chart for each class</li> <li>Teachers will teach students with six feet of social distancing when possible.</li> <li>Teachers will wear masks</li> <li>Teachers will have open doors and windows where possible.</li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Video: How Taiwan Keeps Kids Safe at School Amid COVID-19</a></li> <li><a href="#">Video: Symptoms of COVID-19 Video</a></li> <li><a href="#">All Kinds of Poster from CDC from Dr Joe</a></li> <li><a href="#">Training resources from the CDC</a></li> <li>CDC Poster: <a href="#">Fact Sheet- eng</a></li> <li>CDC Poster: <a href="#">Fact Sheet- span</a></li> <li><a href="#">ISHD: Dr Box</a></li> </ul>
	<p>What types of visual supports will you use?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>The school will display posters throughout the building showing how to social distance.</li> <li>The school will use floor, window, and wall graphics throughout the school.</li> <li>For extra-curricular events, there will be signage throughout to assist fans for symptoms, social distancing, and movements.</li> </ul>	<ul style="list-style-type: none"> <li>English: <a href="#">Help Protect Yourself and Others in Public Settings</a></li> <li>Spanish: <a href="#">Help Protect Yourself and Others in Public Settings</a></li> <li><a href="#">Graphics &amp; Signage</a></li> <li><b><a href="#">Create Your Own "Social Distancing" Posters</a></b></li> <li><a href="#">ISHD: Dr Box</a></li> </ul>

	<p>What is your protocol for wearing face-masks and your behavioral expectations for those who refuse?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Students will be asked to wear masks during transitions and movements within the classroom. Students will also wear masks entering and leaving the school building.</li> <li>• Students will be asked to wear masks when six feet of social distancing is not possible.</li> <li>• Students who refuse to wear a mask will be sent to the Dean of Students office.</li> </ul> <p>We will teach our students, faculty, staff, and parents how to properly use face masks by addressing the following:</p> <ul style="list-style-type: none"> <li>• Wear your Face Covering Correctly</li> <li>• Use the Face Covering to Protect Others</li> <li>• Follow Everyday Health Habits</li> <li>• Take Off Your Cloth Face Covering Carefully, When You're Home</li> <li>• Wash your mask (if possible) or replace your mask frequently</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Poster: How to Safely Wear and Take Off a Cloth Face Covering</a></li> <li>• <a href="#">Video: How to wear a fabric face mask</a></li> <li>• English: <a href="#">Please Wear a Cloth Face Covering</a></li> <li>• Spanish: <a href="#">Please Wear a Cloth Face Covering</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	<p>How will you social distance in the classroom, specials, locker rooms, extra/co-curricular events, between passing periods, etc.?</p>	<p>Classroom Procedures and Accountability: Our students, faculty, and staff will stay at least 6 feet between themselves and others, even when wearing face covering when practical. All members will avoid large and small gatherings. This advice applies to people of any age, including teens and younger adults.</p> <p><b>Classroom Procedures and Accountability:</b></p> <ul style="list-style-type: none"> <li>• The school will follow social distancing and gathering size mandates whenever practical.</li> <li>• Student desks will be facing forward</li> <li>• Teachers will be asked to keep a seating chart for each class</li> <li>• Teachers will teach students with six feet of social distancing when possible.</li> <li>• Students will wear masks when transitioning within the classroom and transitioning between classes.</li> <li>• Teachers will open doors and/or windows when</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Directives for Resuming Public Liturgies in the Diocese of Fort Wayne-South Bend</a></li> <li>• Video: <a href="#">Social Distancing in School for kids</a></li> <li>• <a href="#">Video: What is social distancing?</a></li> </ul>

		<p>possible.</p> <ul style="list-style-type: none"> <li>• Students will be assigned lockers. Students will be allowed to visit the locker before school, before lunch, and after school. Students will have books and materials in their book bags, which will be with them throughout the school day.</li> </ul> <p><b>Extra/co-curricular Events:</b></p> <ul style="list-style-type: none"> <li>• Athletics will follow the directives and protocols of the Athletic Director regarding events and practices. The Athletic Director is in constant consultation and the Allen County Health Department.</li> <li>• Any social distancing and gathering size protocols for use in school should be adjusted for outside of school, on sports fields, in dance studios, in locker rooms, etc.</li> <li>• The schools will allow a single-family unit to sit together, but shows at least 6 foot spacing between multiple family units</li> <li>• The schools will count the number of attendees at an event to make sure it does not exceed gathering size limitations.</li> <li>• The school will encourage individuals 65 yrs of age and older or those in high-risk categories to not attend the event</li> <li>• Follow the Bishop’s Directives for Resuming Public Liturgies in the Diocese of Fort Wayne-South Bend</li> </ul> <p><b>Locker Rooms:</b></p> <ul style="list-style-type: none"> <li>• Students will be assigned a locker for extracurricular activities.</li> </ul>	
	<p>What materials/equipment will you purchase and how will use it for social distancing?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• See the materials and equipment listed above.</li> <li>• Bishop Luers High School purchased signage for social distancing, which includes “Stand Here” Stickers and “Our Knights Social Distance.”</li> <li>• Bishop Luers High School will have a “Deep Clean” nightly.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Create Your Own "Social Distancing" Posters</b></li> <li>• BSN Sports (Signage)</li> <li>• <a href="#">ISHD: Dr Box</a></li> <li>•</li> </ul>

		<ul style="list-style-type: none"> <li>Teachers will place masking tape on the floor for six feet distance.</li> </ul>	
	How will you train the faculty, staff, parents, students, substitutes, parents, and community?	<ul style="list-style-type: none"> <li>Reopening the country also strongly relies on public health strategies, including increased testing of people for the virus, social distancing, isolation, and keeping track of how someone infected might have infected other people. This plan is part of the larger United States Government plan and focuses on cleaning and disinfecting public spaces, workplaces, businesses, schools, and can also be applied to your home.</li> </ul>	<ul style="list-style-type: none"> <li>CDC: <a href="#">Checklist for Teacher</a></li> <li>CDC: <a href="#">Checklist for Parents</a></li> <li><a href="#">Create Your Own "Social Distancing" Posters</a></li> <li><a href="#">ISHD: Dr Box</a></li> </ul>
Ventilation	What is your procedure for ventilation within the school building and classrooms?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>Open both classroom doors and windows when possible</li> <li>Provide sufficient and effective ventilation (supply clean outdoor air, minimize recirculating air), particularly in public buildings, workplace environments, schools, hospitals, and aged care homes</li> <li>Supplement general ventilation with airborne infection controls, such as local exhaust and air filtration.</li> <li>Avoid overcrowding, particularly in public transport and public buildings.</li> </ul>	<ul style="list-style-type: none"> <li>CDC</li> </ul>
Scheduling	What type of schedule will you need for when faculty, staff, and students move around the building (e.g., between passing periods, at the beginning and end of schools, lunch, bathroom breaks, etc.).	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>School transitions will be the same as a normal school day. Students will be asked to wear face masks during transition times.</li> <li>Rotate Mass schedule with a live stream for the classrooms.</li> </ul> <p>Bishop Luers High School will start the school with the following:</p> <ul style="list-style-type: none"> <li>Least Adapted- All students in school, social distancing at 6 ft Masks may be optional</li> </ul> <p>Bishop Luers High School will consider the following as the</p>	<ul style="list-style-type: none"> <li><a href="#">2020 NFHS Guidance for Opening up High School Athletics and Activities</a></li> <li><a href="#">Parkview Creating a Safe Workplace</a></li> <li><a href="#">Video: Understanding COVID-19 and How to Stay Safe</a></li> <li><a href="#">Video: How Taiwan Keeps Kids Safe at School Amid COVID-19</a></li> <li><a href="#">All Kinds of Poster from CDC from Dr Joe</a></li> </ul>

		<p>school year progresses:</p> <ul style="list-style-type: none"> <li>● Most Adapted- Some students in school-some students remotely learning- extended social distancing while at school at 3 feet: Masks required</li> <li>● Adapted- Most students in school (some may need to be remote to adhere to social distancing), social distancing at 4 ft. Masks required</li> </ul> <p>Listed below are some scheduling/school practices we MAY use throughout the year</p> <ul style="list-style-type: none"> <li>● Canceling or postponing after school activities <ul style="list-style-type: none"> <li>○ Cancel performances, sports practices, or games</li> </ul> </li> <li>● Canceling classes or activities that occur during the school day with a high rate of mixing/contact <ul style="list-style-type: none"> <li>○ Cancel P.E.; cancel field trips; cancel choir</li> </ul> </li> <li>● Reducing mixing during transport <ul style="list-style-type: none"> <li>○ Suspend buses; discourage use of public transportation</li> </ul> </li> <li>● Increasing space among students during in-person instruction <ul style="list-style-type: none"> <li>○ Re-arrange desks to increase space; divide classes into smaller groups; require students to remain seated in classroom</li> </ul> </li> <li>● Reduced schedule <ul style="list-style-type: none"> <li>○ Shorter school week; students come on alternating days</li> </ul> </li> <li>● Suspending use of common areas <ul style="list-style-type: none"> <li>○ Lunch in the cafeteria and Room 102 (Wrestling Room)</li> <li>○ The gymnasium may be utilized for lunch</li> <li>○ Lunch in classrooms rather than in lunch room;</li> </ul> </li> <li>● Implementing standard workplace social distancing measures for teachers and other staff <ul style="list-style-type: none"> <li>○ Limit face to face meetings; cancel staff meetings, grade-level meetings, department meetings, etc. <ul style="list-style-type: none"> <li>■ May have on Microsoft Teams</li> </ul> </li> </ul> </li> <li>● Partial Closure</li> </ul>	<ul style="list-style-type: none"> <li>● <a href="#">Training resources from the CDC</a></li> <li>● <a href="#">ISHD: Dr Box</a></li> </ul>
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	How will you schedule the school day to maintain social distancing and minimize contact?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>● Rotate Mass schedule with live streaming in the classrooms</li> <li>● If needed the school will create a “Blended Schedule” to best fit their building size, classrooms, staff size, and student needs.</li> <li>● We will schedule adequate time for handwashing, sanitizing desks, and other good hygiene practices.</li> </ul>	<ul style="list-style-type: none"> <li>● <a href="#"><u>Create Your Own "Social Distancing" Posters</u></a></li> <li>● <a href="#"><u>ISHD: Dr Box</u></a></li> </ul>
	What materials/equipment will you need to procure, where will you purchase it, and how will you use it?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>● Bishop Luers High School will purchase supplies from Janitor’s Supply Company. Supplies will be used as directed.</li> <li>● Bishop Luers High School will purchase signage from BSN Sports to show how to social distance, wash hands, etc.</li> </ul>	<ul style="list-style-type: none"> <li>● <a href="#"><u>Create Your Own "Social Distancing" Posters</u></a></li> <li>● BSN Sports (Signage)</li> <li>● Janitor’s Supply Company</li> <li>● <a href="#"><u>ISHD: Dr Box</u></a></li> </ul>
	How will you train the faculty, staff, parents, students, substitutes, parents, and community?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>● The school will review the various ways to schedule for social distancing listed above.</li> </ul>	<ul style="list-style-type: none"> <li>● <a href="#"><u>Create Your Own "Social Distancing" Posters</u></a></li> </ul>
Confidentiality	What procedures/policies do you have in place to protect	<p><b>Bishop Luers High School will do the following:</b></p> <p>Protocol for Schools When a Positive COVID-19 Result is</p>	<ul style="list-style-type: none"> <li>● Procedures: <a href="#"><u>COVID-19 Positive Test School</u></a></li> </ul>

	<p>someone's health status?</p> <p>Who do you report to when there is a serious health issue like testing positive for COVID-19?</p> <p>What can you communicate to faculty, staff, students, and parents, when someone tests positive for COVID-19.</p>	<p>Reported to a School:</p> <p>When a parent/guardian calls Bishop Luers High School, an administrative assistant will refer the parent/guardian to the school nurse. If the school nurse is unavailable, an administrator will take the call. The proper reports will be filled out for the Diocese of Fort Wayne-South Bend and the State of Indiana.</p> <p>If the person cannot name the testing facility, did not have an official test, are reporting symptoms only, or suspect they have COVID-19, please do the following:</p> <ul style="list-style-type: none"> <li>• Refer the person to their health care provider for guidance</li> <li>• Ask the person to stay at home until they have spoken with their health care</li> <li>• Do not do give medical advice or conduct an investigation – refer the person to their health care provider</li> </ul> <p><b>If the person has the name of the testing facility and received confirmation from a health care professional that they have tested positive for COVID-19, please record the following information on the <a href="#">COVID-19 Positive Test School Template</a>:</b></p> <ul style="list-style-type: none"> <li>• Contact Dr. Brettnacher (765.586.0488 <a href="mailto:jbrettnacher@diocesefwsb.org">jbrettnacher@diocesefwsb.org</a>) or Jeff Kieffer (765.499.3364 or <a href="mailto:jkieffer@diocesefwsb.org">jkieffer@diocesefwsb.org</a>)</li> <li>• <a href="#">Contact your local health department</a></li> <li>• The Indiana Department of Education by completing the Report that can be found <a href="#">HERE</a></li> <li>• Get an after hour LHD person name and contact information.</li> </ul> <p>If the person is a staff member, inform the employee of the school sick leave policy and any support or benefits that might be available to employees</p>	<p><a href="#">Template</a></p> <ul style="list-style-type: none"> <li>• <a href="#">Report to Indiana Department of Education</a></li> <li>• <a href="#">Contact your local health department</a></li> <li>• &gt;&gt;&gt;&gt;After hour LHD person name and contact information(<a href="#">input information here</a>)</li> <li>• <a href="#">Approved County Community Mental Health Centers</a></li> <li>• Indiana: <a href="#">COVID-19 Testing Sites</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
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Hygiene	What is your plan to post signs to encourage social distancing and frequent handwashing at the entrances and around the venue/building or sports field/court/arena?	<ul style="list-style-type: none"> <li>• Our school will make hand sanitizer available throughout the school grounds including all entrances to the building and all classrooms.</li> <li>• Hand sanitizer stations are placed throughout the school building.</li> <li>• Our school will mark six-foot increments</li> <li>• Our school will attempt to maintain 6 feet among all persons in the school building and on school grounds when practical</li> <li>• Our school will use floor markings and signage as appropriate</li> <li>• Our school will reduce class size, if possible</li> <li>• Our school will consider all spaces as classroom options</li> </ul>	<ul style="list-style-type: none"> <li>• CDC: <a href="#">Handwashing Video</a></li> <li>• CDC: <a href="#">Handwashing Video II</a></li> <li>• <a href="#">Reopening Guidance for CDC: Cleaning &amp; Disinfecting Public Spaces, Businesses, Schools &amp; Homes</a></li> <li>• <a href="#">Poster: Guidance For Cleaning and Disinfecting</a></li> <li>• <a href="#">Video: How to Properly Disinfect Surfaces to Kill Germs</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>

	<p>What prevention signage (cover cough or sneeze, wash hands and avoid touching mouth, nose or eyes with unwashed hands) will be placed in the restrooms?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Purchase signage for the restrooms showing the importance of washing hands for at least 20 seconds</li> <li>• Purchase signage showing where hand sanitizing stations are located within the school</li> <li>• Our school will Teach/reinforce hand hygiene/cough &amp; sneeze etiquette. Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.</li> <li>• If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer).</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">CDC Poster: Cough</a></li> <li>• <a href="#">Cover Your Cough Poster</a></li> <li>• Video Adults: <a href="#">Cover you Cough</a></li> <li>• Video: <a href="#">Cover Your Coughs and Sneezes - Kids</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	<p>What is your plan to place handwashing and/or sanitizer stations, throughout the building, at extra/co-curricular events, for umpires and officials, etc.?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Make hand sanitizer available throughout the school grounds including all entrances to the building, all classrooms, and scoretables</li> <li>• CDC recommends using ABHR with greater than 60% ethanol or 70% isopropanol in healthcare settings. Unless hands are visibly soiled, an alcohol-based hand rub is preferred over soap and water in most clinical situations due to evidence of better compliance compared to soap and water. Hand rubs are generally less irritating to hands and are effective in the absence of a sink.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Coronavirus   How to use hand sanitizer effectively</a></li> <li>• <a href="#">How to wash your hands</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	<p>What is your plan for scheduling time for faculty, staff, and students to wash, sanitize desks, and other hygiene practices?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <p>Our school plan for scheduling time for faculty, staff, and students to wash, sanitize desks, and other hygiene practices is listed below.</p> <ul style="list-style-type: none"> <li>• Keeping surfaces clean will be a team effort at Bishop Luers High School.</li> </ul>	<ul style="list-style-type: none"> <li>• Place a Link to your schedule here</li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>

		<ul style="list-style-type: none"> <li>• School custodians will clean frequently touched surfaces throughout the day and conduct a “deep clean” at the conclusion of every day.</li> <li>• All other staff members will be expected to do their part keeping surfaces clean, and will be provided spray bottles and microfiber cloths for additional cleaning</li> <li>• Teachers will have access to cleaning supplies for their classroom</li> <li>• Electrostatic sprayers will be used by custodial staff for sanitation daily</li> </ul>	
	<p>How will you train the faculty, staff, parents, students, substitutes, parents, and community?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• We will create a schedule, post it, announce it, practice it, and place it on our website and in our plan.</li> <li>• Teach and reinforce <a href="#">handwashing</a> with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.</li> <li>• If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used</li> </ul> <p><b>Protect Yourself and Others</b></p> <p>The best way to prevent illness is to avoid being exposed to this virus. You can take steps to slow the spread.</p> <ul style="list-style-type: none"> <li>• Attempt to <a href="#">Maintain good social distance</a> (about 6 feet). This is very important in preventing the spread of COVID-19.</li> <li>• <a href="#">Wash your hands</a> often with soap and water. If soap and water are not available, use a hand sanitizer that contains at least 60% alcohol.</li> <li>• <a href="#">Routinely clean and disinfect</a> frequently touched surfaces.</li> <li>• Cover your mouth and nose with a <a href="#">cloth face covering</a> when around others.</li> </ul> <p>Learn more about what you can do to <a href="#">protect yourself and others</a>.</p>	<ul style="list-style-type: none"> <li>• CDC: <a href="#">Handwashing Video</a></li> <li>• CDC: <a href="#">Handwashing Video II</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>

	What will you do with your water fountains?	<p><b>Bishop Luers High School will do the following:</b> Although the virus that causes COVID-19 has not been detected in drinking water our school will shut down all water fountains due to the spread of the virus by touching surfaces per the recommendation of the ISHD.</p> <ul style="list-style-type: none"> <li>• The school will allow students to bring water bottles that are clear to school</li> <li>• For the time being, water fountain filling stations will remain open as long as the students wipes down the fountain after filling it (pending Allen County Board of Health recommendation)</li> <li>• Custodial staff will frequently sanitize fountain filling stations throughout the school day</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
Deep Cleaning	What is your plan for cleaning/disinfecting supplies, how will you inventory it, and how/when you will thoroughly clean and disinfect all buildings, desks, buses, equipment, and other surfaces prior to students and/or staff returning and after they return?	<p><b>Bishop Luers High School will do the following:</b> To clean our school, we will follow the <a href="#">Cleaning And Disinfecting Your Facility from the CDE</a>. The steps include:</p> <ul style="list-style-type: none"> <li>• How to clean and disinfect</li> <li>• Disinfect</li> <li>• Soft Surfaces</li> <li>• Electronics</li> <li>• Laundry</li> <li>• Cleaning and disinfecting your building or facility if someone is sick</li> <li>• Cleaning and disinfecting outdoor areas</li> <li>• When cleaning</li> <li>• Additional considerations for employers</li> <li>• Alternative disinfection methods</li> <li>• For facilities that house people overnight</li> </ul> <p>The Maintenance and Custodian staff at Bishop Luers High School will inventory all supplies.</p>	<ul style="list-style-type: none"> <li>• <a href="#">EPA-registered household disinfectant</a></li> <li>• <a href="#">EPA's 6 steps for Safe and Effective Disinfectant Use</a></li> <li>• <a href="#">These disinfectants</a></li> <li>• <a href="#">Vacuum as usual</a></li> <li>• <a href="#">FDA's Tips for Safe Sanitizer Use</a></li> <li>• <a href="#">CDC's Hand Sanitizer Use Considerations</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	What is your plan for frequent cleaning and disinfecting touchpoint surfaces?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Wear disposable gloves to clean and disinfect.</li> <li>• Clean surfaces using soap and water, then use disinfectant.</li> <li>• Cleaning with soap and water reduces the number of</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Disinfecting-Building-Facility</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>

		<p>germs, dirt and impurities on the surface. Disinfecting kills germs on surfaces.</p> <ul style="list-style-type: none"> <li>• Practice routine cleaning of frequently touched surfaces.</li> <li>• More frequent cleaning and disinfection may be required based on level of use.</li> </ul>	
	<p>What materials/equipment will you need to procure, where will you purchase it, and how will you use it?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• When we clean our buildings we will use the EPA-Approved Disinfectants</li> <li>• List N: Disinfectants for Use Against SARS-CoV-2 (COVID-19)</li> <li>• Top U.S. Suppliers of Disinfectant</li> <li>• Top Suppliers of Disinfectant for COVID-19</li> <li>• Material Safety Data Sheet</li> <li>• Contact Janitor’s Supply Company to supply disinfectants for the school-Click <a href="#">HERE</a></li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">EPA-Approved Disinfectants</a></li> <li>• <a href="#">List N: Disinfectants for Use Against SARS-CoV-2 (COVID-19)</a></li> <li>• <a href="#">Top U.S. Suppliers of Disinfectant</a></li> <li>• <a href="#">Top Suppliers of Disinfectant for COVID-19</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> <li>• <b><a href="#">COVID-19 Disinfectant Supplies and Products</a></b></li> <li>• <a href="#">COVID-19 Disinfectant Supplies and Products</a></li> </ul>
	<p>How will you train the faculty, staff, parents, students, substitutes, parents, and community?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• We will train on the <a href="#">6-Steps for Effective Disinfection Use</a></li> <li>• We will create a “guide” to the classroom for all faculty, staff and substitutes.</li> <li>• We will train the parents on our procedures at our back to school night.</li> <li>• Teachers will train students in the classroom.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">6-Steps for Effective Disinfection Use Poster</a></li> <li>• <a href="#">High Performance Cleaning in schools</a></li> <li>• <a href="#">Deep Cleaning Schools &amp; Universities During Closures</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
<p>Personal Protective Equipment (PPE)</p>	<p>What protocols do you have in place for wearing face masks including creating plans for students with sensory issues?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Wash hands before putting on face covering</li> <li>• Put it over nose and mouth and secure it under the chin</li> <li>• Try to fit it snugly against the sides of your face</li> <li>• Make sure you can breathe easily.</li> <li>• Untie the strings behind your head or stretch the ear loops</li> </ul>	<ul style="list-style-type: none"> <li>• Poster: <a href="#">Cloth Face Covering-English</a></li> <li>• Poster: <a href="#">Cloth Face Covering-Spanish</a></li> <li>• Poster: <a href="#">Cloth Face Covering Entering Building-English</a></li> </ul>

		<ul style="list-style-type: none"> <li>• Handle only by the ear loops or ties</li> <li>• Fold outside corners together</li> <li>• Place covering in the washing machine (learn more about how to wash cloth face coverings)</li> <li>• Be careful not to touch your eyes, nose, and mouth when removing and wash hands immediately after removing.</li> </ul>	<ul style="list-style-type: none"> <li>• Poster: <a href="#">Cloth Face Covering Entering Building-Spanish</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	<p>What PPE do you need to order for faculty, staff, students, and visitors, where do you obtain it, how will training for usage, what behavioral expectation do you have for wearing it, and consequences for refusal?</p>	<p><b>Bishop Luers High School will provide some or all</b> Personal protective equipment and clothing can include:</p> <ul style="list-style-type: none"> <li>• overalls and protective aprons</li> <li>• gloves</li> <li>• respirators and masks</li> <li>• Safety Shields</li> <li>• Students will be required to bring two masks each day</li> </ul> <p>Personal Protective Equipment (PPE) can be obtained in the following area:</p> <ul style="list-style-type: none"> <li>• Nurse’s Clinic</li> </ul> <p>Expectations and Consequences:</p> <ul style="list-style-type: none"> <li>• Faculty and Staff are expected to wear PPE when needed.</li> <li>• Refusal to do so: Due to the severity of COVID and the importance of protecting all members of the Bishop Luers Family, faculty and staff members may be written up</li> </ul>	<ul style="list-style-type: none"> <li>• Personal Protective Equipment (PPE)   <a href="#">SafeSchools</a></li> <li>• <a href="#">TEA orders millions of PPE for districts amid COVID-19 pandemic</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	<p>How will you train for the use of PPE?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• A living booklet of important resources will be created for each faculty and staff member</li> <li>• Key point: When hazards in the workplace can't be eliminated or reduced by other risk controls, employers must provide personal protective equipment and clothing (PPE).</li> <li>• Instruct employees in how to use PPE and clothing provided by the employer. They should be told why the use of PPE is necessary before they start the particular</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Personal Protective Equipment for COVID-19 Care</a></li> <li>• <a href="#">How to safely put on PPE</a></li> <li>• <a href="#">How to Safely Put on PPE, Selected Equipment: N95 and Gown</a></li> <li>• <a href="#">How to Safely Take off PPE, Selected</a></li> </ul>

		<p>job for which it has been provided.</p> <ul style="list-style-type: none"> <li>• Where PPE is provided, you must use it as you have been instructed to do</li> <li>• They must make sure that PPE is stored in a clean and fully operational condition, that it can be easily found when needed and that it is safe from interference and damage.</li> <li>• PPE should be inspected regularly and before use to make sure it is in good working order. Damaged or defective PPE must be thrown away and replaced.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Equipment: PAPR and Coverall</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
Emergency Contacts/Chart	Can you provide an updated emergency contact list?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Access student emergency contact numbers in PowerSchool</li> <li>• Access Faculty and Staff members emergency contact numbers located in the front office</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">List of COVID-19 Testing Centers</a></li> </ul>
	What is your alternative command structure if administrative and/or key employees are unable to work?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Access the chain of command already put into place for Bishop Luers.</li> </ul>	<ul style="list-style-type: none"> <li>• Alternative Command Structure</li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
Surveying	What is your plan for survey faculty, staff, students, and parents periodically to obtain feedback on how your plan is working?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Survey the students, parent, faculty, and staff, monthly, to get input on how our plan is working. <ul style="list-style-type: none"> <li>◦ Based on feedback, we will readjust our plan.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Communication Guidance for Indiana School Re-entry</a></li> <li>• Google Forms</li> <li>• SurveyMonkey</li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
Mitigation	What is your mandatory reporting system for all teachers, administrators, staff and students (parents/guardians) to report any documented positive cases of COVID-19 in their school?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Follow the procedures and protocols set by the Allen County Department of Health, the Diocese of Fort Wayne-South Bend, and the Indiana Department of Education.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Our Mitigation Strategy</a></li> <li>• <a href="#">Indiana COVID-19 Testing Sites</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>

	<p>What is your strategy to determine if you need to close your building for a deep clean after someone tests positive for COVID-19?</p>	<p><b>Bishop Luers High School will do the following:</b>          We will work with our local health officials to determine a set of strategies appropriate for your community's situation. Continue using the preparedness strategies implemented for no community transmission, and consider the following social distancing strategies:</p> <ul style="list-style-type: none"> <li>• Cancel field trips, assemblies, and other large gatherings.</li> <li>• Modify classes where students are likely to be in very close contact.</li> <li>• Increase the space between desks to at least 6 feet.</li> <li>• Reduce congestion in the health office.</li> <li>• Limit nonessential visitors.</li> <li>• Limit bringing in students from other schools for special programs (e.g., band, show choir, camps, etc.)</li> <li>• Teach staff, students, and their families to maintain a safe distance (6 feet) from each other in the school.</li> </ul>	<ul style="list-style-type: none"> <li>• Procedures: <a href="#">COVID-19 Positive Test School Template</a></li> <li>• <a href="#">Report to Indiana Department of Education</a></li> <li>• <a href="#">Contact your local health department</a></li> <li>• After hour LHD person name and contact information(<a href="#">input information here</a>)</li> <li>• <a href="#">Approved County Community Mental Health Centers</a>)</li> <li>• Indiana: <a href="#">COVID-19 Testing Sites</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
	<p>What is your reopening decision protocol after transitioning to remote learning because of the need to deep clean the building?</p>	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• We will use guidelines from the CDC and check with state and local health officials and other partners to determine the most appropriate actions while adjusting to meet the unique needs and circumstances of the local community (see <a href="#">Reopening Decision Tree</a>)</li> <li>•</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Sample Reopening Letter</a></li> <li>• <a href="#">Communication Guidance for Indiana School Re-entry</a></li> <li>• <a href="#">ISHD: Dr Box</a></li> </ul>
<p>Case Scenarios</p>	<p>What are some case scenarios we can use to train our administration, faculty, and staff?</p>	<p><b>Our school will do the following:</b></p> <ul style="list-style-type: none"> <li>• We will know the definitions for isolation, quarantine, self-monitoring, high risk exposure, and co-horting.</li> <li>• We discuss the following scenarios             <ul style="list-style-type: none"> <li>○ Scenario One:                 <ul style="list-style-type: none"> <li>■ A teacher tests positive.</li> <li>■ She only teaches math in one classroom.</li> <li>■ She worked 2 days while infectious.</li> </ul> </li> <li>○ Scenario Two:</li> </ul> </li> </ul>	<p><a href="#">Case Scenario Training ACHD SCHOOLS - What Happens When There is a Case</a>  <a href="#">ISHD Back to School FAQs</a>  <a href="#">ACHD School Screening symptoms flyer</a>  <a href="#">ACHD Student Guidance for Return to School</a></p>

		<ul style="list-style-type: none"> <li>■ Elementary students test positive.</li> <li>■ Rides bus 20 mins. in AM/PM - Most wore masks on the bus, but kids simply cannot be 6' apart.</li> <li>■ Students wear masks in halls, but not once inside the classroom.</li> <li>■ Desks are spaced out but cannot be full 6' apart.</li> <li>■ Students attend PE, Music, and Art with their classroom.</li> <li>■ They eat lunch in the classroom.</li> <li>■ They have recess with the classroom only.</li> <li>○ Scenario Three <ul style="list-style-type: none"> <li>■ High School Marching Band students (or athlete/show choir, etc.) begin to have a fever and cough on the bus home from a competition on a Saturday.</li> <li>■ 50 people on bus</li> <li>■ 20 other schools at the competition</li> </ul> </li> <li>○ Scenario Four <ul style="list-style-type: none"> <li>■ 2 High Schools play football on Friday night.</li> <li>■ A player gets sick on Sunday and stays home Monday.</li> <li>■ He tests positive and informs the school on Wednesday.</li> <li>■ WHAT NOW?</li> </ul> </li> <li>○ Let's test your knowledge on quarantine, isolation, and when people may return to school following exposure/symptoms/testing. <ul style="list-style-type: none"> <li>■ Student/Staff Member is tested for COVID-19. They do not have any symptoms. THEY TEST POSITIVE! What now?</li> <li>■ Student tests positive and has 3 siblings at home who attend other schools. What now?</li> <li>■ A student has a fever, cough, headache and loss of taste and smell. They are tested, but test negative. What now?</li> <li>■ A student has a fever, cough, and shortness of breath. His parents do not want to get him</li> </ul> </li> </ul>	<p> <a href="#">Back to School FAQs</a>  <a href="#">ACHD Return to School Guidance After Exposure</a>  <a href="#">ACHD What Happens When There is a Case</a>  <a href="#">ISDH School Screening symptoms flyer</a>  <a href="#">Student Guidance for Return to School</a>  <a href="#">ISHD Back to School FAQs</a>  <a href="#">School Exposure Letter Template 7-2020</a>  <a href="#">Outside Letter Template YYYYMMDD School Name Positive</a>  <a href="#">IDOE COVID-19 Training</a>  <a href="#">Indiana PPE Directory</a> </p>
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		<p>tested. What now?</p> <ul style="list-style-type: none"> <li>■ What if an ill student spent time with others in the commons of the school or in the lawn outside the school w/in 6' for &gt;15 mins?</li> <li>■ Do they eat in the cafeteria where they maintain social distancing in line but sit closer than 6' at the table?</li> <li>■ What if the school is able to have one-directional hallways for flow? What if the school staggers in-school schedules?</li> <li>■ Key Planning Considerations.</li> <li>■ Have you just been notified there is a case in your school?</li> <li>■ What do case investigation and contact tracing mean?</li> <li>■ Decision tree for COVID-19 In School</li> <li>■ When can they return after being symptomatic or testing positive?</li> <li>■ When can they return after an exposure?</li> <li>■</li> </ul>	
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<h2>Domain 2 - Fostering Community (Social-Emotional Learning)</h2>			
<p><b>Goal:</b> Develop and foster community to attend to the material and social-emotional needs of students and adults.</p>			
Category	Question	Action	Resources
Students	How will you orient returning students to the new realities of school?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>● Schools will develop student orientation plans in line with the state guidelines that communicate faith, community, relationships,</li> </ul>	<ul style="list-style-type: none"> <li>● <a href="#">Leading With Hope</a></li> <li>●</li> <li>● <a href="#">Value Proposition for Catholic Schools in Time of Uncertainty</a></li> </ul>

		and forming the whole child.	
Students	How will you orient new students and transfer students into your school community?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>Schools will develop orientations for new and transfer students so that they are welcomed into the community and can build relationships with students and adults.</li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Leading With Hope</a></li> <li><a href="#">Value Proposition for Catholic Schools in Time of Uncertainty</a></li> </ul>
Students	How will you foster community and connections with students?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>Schools will prioritize community and connections in the first quarter of school</li> <li>Schools will review technological resources and develop ways to maintain and foster community in case schools need to go virtual.</li> <li>Schools will emphasize community and relationships through teaching concepts such as the mystical body of Christ.</li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Five Marks of a Catholic School</a>, Archbishop Miller</li> </ul>
Students	How will you mitigate stress in students?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>Schools will develop plans that prioritize relationships with students so that each student is known and cared for.</li> <li>Schools will teach stress coping strategies.</li> <li>Schools will maintain a list of available mental health counselors, pastoral counselors, and supportive agencies.</li> </ul>	<ul style="list-style-type: none"> <li>Diocesan training in trauma informed care and fruits of the spirit (under development)</li> <li>Catholic Charities Clinical Liaison (260) 422-5625</li> <li>Mental Health Awareness-The Importance of Early Intervention</li> </ul>
Students	What is your early warning system to identify students who are struggling academic and/or behavioral domains?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>Convene with the Student Services Team to discuss students struggling academically and/or behaviorally <ul style="list-style-type: none"> <li>Make contacts with students and families</li> </ul> </li> <li>School leaders will train faculty and staff in trauma-informed care so that they can recognize students who are struggling and connect them with available support.</li> </ul>	<ul style="list-style-type: none"> <li>Diocesan training in trauma informed care and fruits of the spirit (under development)</li> <li><a href="#">Bishop Dwenger Student Assistance Program</a></li> <li><a href="#">Roncalli High School Student Assistance Program</a></li> </ul>
Faculty	How will you onboard	<b>Bishop Luers High School will do the following:</b>	<ul style="list-style-type: none"> <li>Diocesan training in trauma</li> </ul>

	returning faculty and staff?	<ul style="list-style-type: none"> <li>• School leaders will develop a faculty and staff orientation that reemphasizes the mission of the school and prioritizes community and relationships in the faith community. The training will also address health concerns of the faculty and staff. .</li> </ul>	<p>informed care and fruits of the spirit</p> <ul style="list-style-type: none"> <li>• (under development)</li> <li>• <a href="#">Bishop Dwenger Student Assistance Program</a></li> <li>• <a href="#">Roncalli High School Student Assistance Program</a></li> <li>• <a href="#">Caring for Yourself in the Face of Difficult Work</a></li> </ul>
Faculty	How will you onboard new faculty and staff?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School leaders will develop a faculty and staff orientation that communicates the mission of the school and prioritizes community and relationships in the faith community.</li> <li>• Training will include: <ul style="list-style-type: none"> <li>○ Trauma Informed Response</li> <li>○ Guiding principles and common language</li> <li>○ Resources</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Diocesan training in trauma informed care and fruits of the spirit</li> <li>• (under development)</li> </ul>
Faculty	How will you foster community amongst the faculty and staff?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• The school leader will schedule regular opportunities for faculty and staff to connect in person and virtually. The schedule will include things like time together for prayer, sacraments, and community building.</li> <li>• Tuesday morning meetings: Catholic Identity, grade-level, and department meetings will be an opportunity for faculty to collaborate.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Faculty	How will you foster self-care and emotional well-being in your faculty and staff?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• The school administrative team and department leaders will regularly check-in with co-workers.</li> <li>• Instructional Coach will periodically check-in with faculty members, especially new teachers.</li> <li>• Pastoral Minister, Campus Chaplains and</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Caring for Yourself in the Face of Difficult Work</a></li> <li>•</li> <li>• <a href="#">Health Crisis Resources-School Psychologists</a></li> </ul>

		Administration are available to help faculty and staff.	
Faculty	What will be your school wide daily routines (eg. morning prayer, announcements, etc.) to foster community and emotional well-being?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• Students will attend homeroom where they will start the day with health checks, continue with the daily lesson, then finish with daily announcements (all during homeroom - 30 minutes).</li> <li>• School leaders will review and develop school wide routines that maintain social distancing guidelines and that build community. Schools will also develop plans to adapt this if they need to go virtual.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">School Routines for Social Emotional Learning</a></li> </ul>
Faculty	What will be your in-class routines to foster community and emotional well-being?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• Teachers will develop class routines to connect with students and to hear how they and their families are doing.</li> <li>• Each class period will start with prayer intentions and prayer led by students or teachers.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">School Routines for Social Emotional Learning</a></li> </ul>
Faculty	What are your plans to offer community building events such as spirit week or homecoming?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• Schools will review their yearly calendar and revise as necessary events such as spirit week, homecoming, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• </li> </ul>
Faculty	How will you ensure explicit instruction and integration of social emotional learning as a preventative measure to aid in student coping and emotional regulation?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• Teachers will incorporate social-emotional learning opportunities into their curriculum.</li> <li>• Resources will be made available to teachers.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Trauma Informed Schools</a></li> </ul>
Parents	What personal and meaningful ways will you	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• Schools will review events such as Back-to-</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Family Social and Emotional Learning Resources</a></li> </ul>

	have for parents to connect with the school community?	<p>School Night, Parent-Teacher Conferences, and other events for parents/guardians/community to discuss options of in-person or virtual.</p> <ul style="list-style-type: none"> <li>• Teachers will develop lesson plans for in-person school or virtual classes that involve parents in meaningful ways in the education of their children.</li> </ul>	<ul style="list-style-type: none"> <li>• -Archdiocese of Chicago</li> </ul>
Parents	How will you train your faculty and staff to receive social-emotional concerns from students and families?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School leaders will incorporate training in social-emotional concerns into faculty orientation and regular faculty and staff meetings.</li> <li>• School leaders will communicate to faculty and staff to whom they should take student and family concerns.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Free Social Emotional Learning Resources</a></li> </ul>
Community	Do you have available a list of community assets for social-emotional support such as counselors, pastoral care providers, and agencies?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School leaders will share with key school personnel the list of available community assets.</li> </ul>	<ul style="list-style-type: none"> <li>• Catholic Charities Clinical Liaison</li> <li>• (260) 422-5625</li> </ul>
Training	What training needs to be done for faculty/staff, students and parents?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Provide necessary resources and training that will address the needs of the school community.</li> </ul>	

## Domain 3 - Curriculum and Instruction (Curriculum, Early Childhood Learning, High Schools, from BSP)

### Goal:

Attend to the curriculum and instruction needs of their students by re-evaluating instructional time, diagnostic testing, essential standards, the first 20--days of instruction, creating scope and sequence documents, addressing gaps in teaching and learning, developing formative and summative assessments, determining what to teach and when, assess professional development needs and best instructional practices, check for student mastery, reassess grading practices, and teacher office hours.

Category	Question	Action	Resources
Instructional Planning	What are your plans to create year-long plans to facilitate more meaningful, interdisciplinary units that can be delivered face to face or remotely?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Teachers will use Tuesday Morning meetings as a time to collaborate - work on pacing, curriculum mapping.</li> <li>• The implementation of one-one will be utilized this school year; therefore, working with technology regularly is highly suggested.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Getting Ready to Teach Next Year</a></li> <li>• <a href="#">Back to School Teaching Plan</a></li> </ul>
Instructional Experiences	How will you ensure all instructional experiences include modeling, guided instruction, collaborative work, and independent work rather than over-reliance on independent work during remote learning. This requires strategic use of synchronous and asynchronous lessons?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• All faculty members will complete and pass the 2-way synchronous video guidelines.</li> <li>• Various resource licenses have been made available to teachers:               <ul style="list-style-type: none"> <li>○ Microsoft Teams</li> <li>○ Canvas - Big Blue Button</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Asynchronous vs. Synchronous instruction</a></li> <li>• <a href="#">Back to School Teaching Plan</a></li> </ul>
Content Delivery	How will you vary the way content is delivered to	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	students (reading, lecture/mini lesson, videos, visual tools, modeling) and the way students can demonstrate their understanding (writing, speaking, visual products, modeling/building)?	<ul style="list-style-type: none"> <li>• Teachers will continue with professional development throughout the school year. Rick Wormeli will discuss grading and assessing in the virtual world as well as motivating students.</li> <li>• Teachers will develop lessons that are in-person or virtual (livestreaming if needed)</li> <li>• Daily lessons may be viewed in-person or recorded</li> <li>• When a teacher is quarantined, but is able to work from home, students will arrive into the classroom and logon and learn remotely. A substitute teacher will be supervising students.</li> <li>• Teachers will continue to stay current on best practices of online/livestream/virtual lessons on a regular basis.</li> </ul>	
Student Engagement	Describe the way you will engage students through setting a purpose for the work and providing choice in the process and product of the work.	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Teachers will receive professional development on how to motivate students in the virtual world.</li> <li>• Students earn credits for each course completed; therefore, students must show mastery of standards and the curriculum. Students will be expected to keep up with the class rigor, which is the same as in-person class. Students are expected to participate during class discussions and complete classwork.</li> <li>• If Bishop Luers High School moves to a virtual setting, teachers will be expected to post office hours and be readily available to students.</li> </ul>	•
	How will you ensure all learning is respectful. Students are not given “fluff” or busy work to fill time or provide an item to grade?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School administration and teachers will focus instruction on mainly priority standards. Between materials not covered in the previous COVID-19 closures, the focus will be on the priority grade-level standards, and working to teach some materials not covered previously.</li> <li>• School administration will do observation virtually if remote learning takes place.</li> </ul>	•

		<ul style="list-style-type: none"> <li>• School administration will monitor lessons posted onto Canvas.</li> <li>• The instructional coach will continue to meet with new teachers virtually to discuss teaching methods.</li> </ul>	
	How will you ensure that videos and apps are age-appropriate?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School administration will work with teachers to develop a predetermined and limited list of age appropriate applications for the various age groups within our school. As new applications are considered for adoption in the school a committee of teachers will be formed to vet them for pedagogical value as well as age-group appropriateness.</li> <li>• Department chairs and administration will work together to make sure guidelines and policies are being met.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	Describe how you will ensure frequent and varied formative assessment methods in both face-to-face and remote learning.	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• All teachers are observed throughout the school year regardless of in-person classes or remote learning. <ul style="list-style-type: none"> <li>○ Administration</li> <li>○ Instructional Coach</li> <li>○ Department Chairs</li> </ul> </li> <li>• All teachers may be monitored through Canvas. <ul style="list-style-type: none"> <li>○ Administration</li> <li>○ Instructional Coach</li> <li>○ Department Chairs</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Formative Assessment with Distance Learning</a></li> <li>•</li> <li>• <a href="#">Digital Tools for Formative Assessment in the Classroom</a></li> </ul>
	What are your plans for meeting in small groups or one-on-one as needed for connection, instruction, and assessment?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School administration will monitor the advice coming from the IDOE, CDC, and our local health department to determine the most current recommendations for social distancing. Based upon the most current directives, seating, grouping, and movement within the classroom and building will observe these recommendations as much as possible.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

Teacher Coordination of Assignments	How will teachers work together to coordinate assignments, deadlines, projects and assessments to ensure a manageable workload for students?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Teachers will work during our Tuesday morning delayed starts to work on curriculum mapping, pacing, developing assignments, projects, and/or assessments.</li> <li>• During remote environments, department heads will call department meetings weekly to make sure all teachers are moving forward.</li> <li>• The Instructional Coach will work with new teachers with assessments, assignments, projects, and advice for deadlines.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Back to School Teaching Plan</a></li> </ul>
Assessments	How will your teachers use authentic assessments rather than an over-reliance on tests?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Teachers will continue to implement Mastery Learning in their curriculum</li> <li>• In a remote learning setting, teachers will be encouraged to explore project-based learning</li> <li>• Students may have informal assessments through discussions during remote, livestream, and in-person classroom settings.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Five Formative Assessment Strategies- PDF</a></li> </ul>
Grading	Describe your guidance to teachers regarding grading practices to ensure grades reflect progress on standards rather than dispositions such as responsibility or work ethic.	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Teachers will continue implementing Mastery Learning into the curriculum.</li> <li>• Bishop Luers High School has asked teachers not to give bonus points, participation points, etc. to students.</li> <li>• Teachers are expected to grade on the mastery of standards.</li> <li>• All grading practices are in place as in the teachers' syllabus and online learning guides.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	How are your teachers reviewing and implementing best practices in synchronous	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Teachers will engage in digital/distance learning professional development throughout the summer.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Teacher Training Center- Google--Includes best</a></li> </ul>

	and asynchronous instruction to meet student needs and engagement?	Some will be assigned by school administration, but other opportunities for self-paced individual professional development will also be provided.	<p>practice for teaching with tech</p> <ul style="list-style-type: none"> <li>• <a href="#">IDoE COVID-19 Remote Learning Resources</a></li> <li>• <a href="#">eLearning Best Practice and Getting Started Materials</a></li> <li>• <a href="#">HyperDocs--Good Pedagogy with Tech</a></li> <li>• <a href="#">Ed Tech in the Bend</a>-PD</li> </ul>
Reaching Students with Special Needs	What is your school doing to make adjustments to school-based services plans for students with disabilities to account for accommodations and modifications needed in a remote learning environment?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• The Student Services Team will assess all students, including students in the Special Education program.</li> <li>• Special Education Teachers will work with students with an Individual Service Plan (ISP) or Catholic Accommodations Plan (CAP).</li> <li>• Special Education Teachers will check-in with teachers weekly to make sure students in special education are receiving their accommodations.</li> <li>• Special Education Teachers will have office hours posted and/or times to meet with students in special education remotely to discuss classwork, re-teach, or make a check-in.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Helping Students with Special Needs Cope with Distance Learning</a></li> <li>• <a href="#">Resource for Supporting Students with Disabilities</a></li> </ul>
English Language Learners	How are you ensuring meaningful support is provided for English Learners and their families including that teachers, students, and parents are adept at utilizing translation tools?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School leaders will ensure that translation of parental communications, assignments, and other curricular supports is available through applications, translators, an</li> <li>• The Student Services Team will assess all students, including students in the English Language Learners program.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

		<ul style="list-style-type: none"> <li>• In staffing, the Admissions Assistant, who is bilingual, will contact students/families who are showing signs of failure or near failure in a class.</li> <li>• The English Language Learner teacher will contact students to do a check-in.</li> <li>• The English Language Learner teacher will have office hours to have a virtual meeting to discuss classwork, re-teach, or just do a check-in.</li> </ul>	
Early Warning/ Intervention	How are you creating an “early warning system” to identify and intervene with students who may be exhibiting academic and/or behavioral concerns?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• The Student Services Team, consisted of important staff members, reviews progress of students academically and behaviorally.</li> <li>• Teachers are expected to reach out to students who are struggling. <ul style="list-style-type: none"> <li>◦ Emails to students, parents, and/or guardians will be sent with the guidance counselor and/or assistant principal CC'd.</li> <li>◦ Phone calls to parents/guardians, teachers are expected to document the contact and email the guidance counselor and/or assistant principal.</li> </ul> </li> <li>• The Assistant Principal tracks student progress through PowerSchool by asking teachers to input Incomplete or Missing for their weekly assignments/assessments/projects. <ul style="list-style-type: none"> <li>◦ Progress is discussed at weekly Student Services Team meetings.</li> <li>◦ Members of the team will make contacts with students/parents/guardians.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	What is your school's plan for benchmark screening and intervention delivery during face-to-face and remote	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• The NWEA Map Testing will be administered in grades 9-10 to determine learning gaps present as a result of the COVID-19 closures within the first 2-4 week of the school year. Prior to testing teachers will focus on the</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Potential Impacts of COVID Closures on Student Performance</a></li> </ul>

	learning?	teaching gaps for priority standards not taught during the 2019-2020 school year.	
Professional Development	What are you doing to avoid new initiatives and prioritize and protect professional learning time for teachers to develop flexible learning plans for the upcoming school year?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Delayed Tuesday starts are built into the school year schedule. These days will be in place to give new resources or information on topics and initiatives.</li> <li>• Professional Development will be built on previous professional developments - grading and assessments. This year will be grading and assessments in the virtual world.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Self-Regulation in Online Learning</a></li> </ul>
Curricular Supplies	How are you adjusting curricular and supply orders to reflect the most useful tools for both face to face and distance learning?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Monies from Title and CARES Act will be allocated to purchase curricular supplies.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Parental Supports/Education	What plans are in place to help parents to better assist their children should remote learning become necessary?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• The number of applications and websites will be streamlined to just a few. This is intended to avoid overwhelming parents learning to navigate these applications, as well as, to facilitate easy access to instructional materials to assist their children.</li> <li>• Parents and guardians will have updated information on the school website both from Bishop Luers High School and the Diocese of Fort Wayne-South Bend.</li> <li>• There are other forms of communication from Bishop Luers: <ul style="list-style-type: none"> <li>○ Knight Notes</li> <li>○ School Messaging System</li> <li>○ Eventlink</li> <li>○ Canvas</li> </ul> </li> <li>• Parents may contact teachers, guidance counselors,</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

		pastoral minister, administration, technology support personnel, or other staff members through email or phone.	
Fine & Performing Arts Classes	What are the plans in place for the Fine & Performing Arts Classes?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• All art courses will need to disinfect supplies between each class period if being used by other classes.</li> <li>• Band students will need to social distance themselves as far as possible when playing woodwinds and brass instruments. You might want to check on the use of these instruments-Look into no one is in front of them-Can you put a barrier in front of them, etc.</li> <li>• Choir classes will research and come up with best practices for choir.</li> <li>• The Fine &amp; Performing Arts programs will follow the recommendations for the Allen County Health Department, CDC, and the Diocese of Fort Wayne-South Bend.</li> </ul>	
Physical Education Classes	What are the plans in place for Physical Education classes?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• When feasible, class will be conducted outside on school grounds.</li> <li>• Students will social distance to the best of their ability given the activity.</li> <li>• Students will be social distance in the locker room to change into their uniform.</li> <li>• Equipment will be disinfected between classes.</li> <li>• The gymnasium will be sanitized between classes.</li> <li>• For Strength and Conditioning, the weight room will be supplied with sanitizing wipes.</li> <li>• For Strength and Conditioning, the weight room will be sanitized between classes.</li> <li>• Locker rooms will be sanitized between classes.</li> </ul>	

Library	What are the plans for borrowed library books/materials?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• Books or materials will be sanitized properly.</li> <li>• Proper protocols and procedures will be followed as recommended by the Allen County Health Department.</li> <li>• The American Library Association recommends having a book sit for 14 days before being re-shelved.</li> <li>• Monitor and sanitize computers and mobile computers as needed.</li> </ul>	<ul style="list-style-type: none"> <li>• American Library Association.</li> </ul>
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## Domain 4 - Catholic Identity (Catholic Faith Formation from BSP)

**Goal:**  
Working in partnership with parents, our Catholic schools will form disciples through religious instruction, sacraments, prayer, retreats, service opportunities, community, foster community, and teaching, whether school is in-person and transitioning to a <https://catholicfaithformation.org/hybrid> or remote learning.

Category	Question	Action	Resources
Value Proposition	How will the principal and key school leaders articulate the value proposition of Catholic schools?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• School leaders will have prepared talking points</li> <li>• School leaders will communicate with their current and prospective families</li> <li>• School leaders will emphasize that Catholic education is transformational, not transactional</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Leading With Hope</a></li> <li>• <a href="#">Value Proposition for Catholic Schools in Time of Uncertainty</a></li> <li>• <a href="#">Five Marks of a Catholic School</a>, Archbishop Miller</li> </ul>
All-school Mass	How will the school celebrate All School Mass?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• School leader will implement diocesan worship guidelines</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Diocesan Guidelines and Norms</a></li> </ul>
Monthly Mass	How will the school celebrate monthly Mass?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• School leaders will implement diocesan worship guidelines</li> <li>• School Mass will be presented in the gymnasium with a</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Directives for Resuming Public Liturgies</a> 6/1/2020</li> <li>• <a href="#">Directives for Resuming Public Liturgies</a></li> </ul>

		portion of the student body socially distanced. The remaining students will be in classrooms watching through livestream.	5/12/2020
Weekday Mass	How will the school celebrate weekly Mass?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Administration will implement diocesan worship guidelines</li> <li>• Students, who attend weekly Mass, will be socially distanced in the school Chapel.</li> <li>• School leader will implement diocesan worship guidelines Bishop Rhoades has canceled the All Schools Masses for this fall (the large Masses on the FW and SB sides of the diocese)</li> <li>• Schools will give parents the ability to opt-out of being video broadcasts of Masse</li> <li>• Schools will implement music licensing requirements for broadcast Masses</li> <li>• The committee is working with Brian MacMichael and chaplains to develop school Mass guidelines for small, medium, and large elementary schools and high schools. Guidelines will need to be approved by Bishop Rhoades</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Diocesan Guidelines and Norms</a></li> <li>• <a href="#">Advice from Dr. Tom McGovern</a></li> </ul>
Daily Prayer	How will you incorporate daily routines of prayer for the entire school and for classrooms?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School leaders will develop daily prayer routines that can be used for in-person school and transition to virtual school if needed</li> <li>• Teachers will teach students to pray based on the liturgical calendar, daily Mass readings, saint of the day, etc.</li> <li>• Each class, in-person or remotely, will start with prayer intention and prayer.</li> <li>• Announcements at the end of the homeroom period will end with the daily prayer.</li> <li>• The Pastoral Minister will work with faculty and staff to help incorporate prayer into the classroom.</li> <li>• Daily prayer will be posted on Canvas during remote learning.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Prayer</a> Catechism of the Catholic Church</li> <li>• <a href="#">Prayers</a> USCCB</li> <li>• <a href="#">Children's Daily Prayer</a> LTP</li> <li>• <a href="#">Prayer Resources</a> from NCEA</li> </ul>

Formation	How will you incorporate the fruits of the spirit and virtues into your school?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Schools will incorporate a common lexicon of virtue into their formation for students, faculty, and parents</li> <li>• Schools will incorporate the fruits of the spirit into their religion courses and school language.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Virtues in Practice</a> - Nashville Dominicans</li> <li>• <a href="#">Disciples in Christ Education in Virtue</a></li> <li>• -Ann Arbor Dominicans</li> <li>• <a href="#">Virtue=Strength</a></li> <li>• <a href="#">Catechism</a> 736</li> </ul>
Devotional Practices	How will your school offer devotional practices such as Eucharistic Adoration, Stations of the Cross, etc.?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Schools will follow diocesan guidelines for Eucharistic Adoration, Stations of the Cross, etc.</li> <li>• The school calendar has these devotional practices set within the calendar.</li> <li>• The Pastoral Minister will continue to update faculty, staff, students, parents, and community with any changes.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Directives for Resuming Public Liturgies</a> 6/1/2020</li> <li>• <a href="#">Directives for Resuming Public Liturgies</a> 5/12/2020</li> </ul>
Formation	How will you form the faculty and staff in the faith?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School leaders will implement a faith formation program for faculty and staff.</li> <li>• On Tuesday Morning delayed starts, one per month, faculty and staff will participate with Catholic Identity topics by the Pastoral Minister or Theology Department.</li> <li>• Faculty and Staff will participate in the Diocesan Catholic School Mission Day.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Virtue=Strength</a></li> <li>• <a href="#">Foundations of Faith Program</a></li> </ul>
Integration	How will your teachers integrate the Catholic faith into all subject areas?	<p><b>Bishop Luers High School will do the following:</b></p> <p>Teachers will imbue Catholic faith into their curriculum and lessons with the Diocesan Curriculum guidelines.</p>	<ul style="list-style-type: none"> <li>• <a href="#">Five Marks of a Catholic School</a>, Archbishop Miller</li> <li>• <a href="#">Catholic Curriculum Standards</a>-Cardinal Newman Society</li> </ul>
Retreats	How will you utilize retreats to form your students and to prepare them for sacraments?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Schools will revise their retreats to comply with state and diocesan guidelines.</li> <li>• Schools will develop retreats that can be offered in-person or virtually.</li> <li>• The Pastoral Minister and her committee along with</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">State guidance</a></li> <li>• <a href="#">LifeTeen</a></li> </ul>

		school chaplains will work with the administration to conduct the best practices possible for a retreat that meets all procedures and guidelines.	
New opportunities for faith formation	What new opportunities will you offer for faith formation?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Schools and religion teachers will offer faith formation for students and families whether school is in-person or virtual.</li> <li>• The Pastoral Minister and School Chaplains will continue the faith formation of students.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Virtue=Strength</a></li> <li>• May vary depending upon textbook publishers or other school programs.</li> </ul>
Service requirements & opportunities	How will your school adapt service opportunities to meet local health codes?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Schools will review their service program to ensure student safety and community safety</li> <li>• Sodality Leaders and groups will continue to do in-service hours based on protocols and guidelines of the local health department.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">State guidance</a></li> </ul>
Parents	How will you welcome parents and the community to participate in the spiritual and sacramental life of the school?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School leaders will involve parents in the formation of their children in ways that can transition whether school is in-person or virtual.</li> <li>• As always, parents are invited to Mass - either in-person or virtually.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Virtue=Strength</a></li> <li>• <a href="#">Value Proposition for Catholic Schools in Time of Uncertainty</a></li> <li>• <a href="#">Leading With Hope</a></li> </ul>
Formation Resources	How will you connect current events with a Catholic perspective (eg. using the tenets of Catholic social teaching, the virtues, etc.)?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School leaders and teachers will develop lessons that allow students to reflect on current events in light of our faith.</li> <li>• The diocese will vet resources for schools on racism: Church documents, potential speakers, recorded webinars, books for children, etc.</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">USCCB Issues &amp; Actions</a></li> <li>• <a href="#">Faithful Citizenship</a></li> <li>• <a href="#">Catholic Relief Services</a></li> <li>• <a href="#">Catholic Education Resource Center</a></li> <li>• <a href="#">Virtue=Strength</a></li> <li>• <a href="#">USCCB resources by grade level</a></li> </ul>
Presence of Leaders	How will your pastor, chaplain, and religious be present to the school community?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School leaders will invite pastors, priests, chaplains, and religious to be present in the school and classrooms whether school is in-person or virtual.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Importance of Priestly Presence</a>-Father Stravinskis</li> </ul>

		<ul style="list-style-type: none"> <li>• School Chaplains and priests are invited to do reconciliation daily with students.</li> <li>• Students are able to contact the Pastoral Minister to help contact the School Chaplain.</li> </ul>	
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## Domain 5 - Technology Support

**Goal:**  
 Create a digital plan (e.g., funding, hotspots for home, infrastructure, professional development, best practices, etc.) that will address inequities and create a plane for sustainable technology.

Category	Question	Action	Resources
Distance Learning Best Practices	If needed, how are you creating an at-home learning schedule that incorporates best practice in both synchronous and asynchronous learning?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• In addition to the professional development and resources provided and discussed in the curriculum section, Bishop Luers High School learning management system (LMS) is Canvas.</li> <li>• All applications and program licenses have been paid for by the school and may be used for remote learning.</li> </ul>	<ul style="list-style-type: none"> <li>• Bishop Luers High School Technology Plan</li> <li>• Canvas</li> </ul>
Limiting Apps/ Platforms	How are you coordinating consistent apps and platforms across grade levels to avoid overwhelming students and parents?	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• School administration will work with teachers to develop a predetermined and limited list of age appropriate applications for the various age groups within our school. As new applications are considered for adoption in the school a committee of teachers will be formed to vet them for pedagogical value as well as age-group appropriateness.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Online Access	Developing learning plans that offer rigorous learning for those without predictable	<b>Bishop Luers High School will do the following:</b> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Refer to Curriculum Section</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	access to online learning.		
Updating Technology	What plans do you have to update school-owned devices and download new technologies (once they have left school)?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Bishop Luers High School is moving to one to one. If computers are not available the following will happen: <ul style="list-style-type: none"> <li>○ Students will need to use their personal device.</li> <li>○ If students do not have a personal device, students will have an opportunity to borrow a computer from Bishop Luers.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Digital Citizenship/ Student Online Safety	How will you develop and ensure school safety policies exist including training of digital citizenship for all device users, use of student passwords, protection provided by a school firewall, etc.?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• School leaders will provide access to Digital Citizenship materials as part of the curriculum. Diocesan and school technology policies will be shared with school staff, parents and students to ensure an atmosphere of respect, non-bullying and cooperation is developed and maintained.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Digital Citizenship Resources</a></li> <li>•</li> <li>• <a href="#">Electronic Communication and Technology Policy</a></li> </ul>
Equitable Access	What is your proposed method to survey your school population to ensure equity and access to technology exists?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• The school will administer diocesan and school developed surveys as needed to ensure that all stakeholders are able to access online instructional materials.</li> <li>• Bishop Luers High School is moving to one to one; however, if this does not happen in time, the following will be put into place: <ul style="list-style-type: none"> <li>○ Students will use personal computers</li> <li>○ Students, who do not have a personal computer, will borrow a computer from Bishop Luers.</li> </ul> </li> <li>• If families do not have access to WIFI or internet access, Bishop Luers will assist families in finding appropriate access to help fulfill students' needs.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Distance Learning	What is your school plan to	<b>Bishop Luers High School will do the following:</b>	<ul style="list-style-type: none"> <li>•</li> </ul>

for Health Concerns (Students)	meet the learning needs of students whose families have concerns about in-class instruction or who have been quarantined by health professionals?	<ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Students and families with concerns can access class lecture/plans/assignments online through Canvas or live through Microsoft Teams. <ul style="list-style-type: none"> <li>○ If the student needs technology, the school will provide a computer for the student to borrow.</li> </ul> </li> </ul>	
Distance Learning for Health Concerns (Employees)	What is your school plan to meet the learning needs of students whose teacher has concerns about in-class instruction or who have been quarantined by health professionals?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Teachers who are quarantined, but can teach remotely from home, may do so. A classroom substitute teacher will be placed in the classroom to supervise and help with any issues.</li> <li>• Students will use one to one computers to watch the lesson. If one to one computers are not available, students will be provided a mobile cart for the classroom.</li> <li>• A proper decision will be made by the administration, department chair, and teacher who is unable to be at school.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Social Distancing	If not addressed in the logistics section, describe how you will provide/plan for a pick-up line with social distancing for families to pick up devices?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• In addition to the social distancing described in the Logistics Section,</li> <li>• We would ask the families to call ahead of time so a computer may be set up by using student username and password.</li> <li>• Signage would be placed on the floor to show six feet of social distancing.</li> <li>• Families would come into the front office (door #1), where to the computer is ready, sign the computer out, and leave through door #1.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Parental Supports/ Education	What plans are in place to help parents to better assist their children should remote	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Get input from the <a href="#">Back to School Planning Resources</a></li> <li>• Explain the importance of becoming an observer in Canvas. Parents can observe the progress of their child.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Using On-line Video Demonstrations</a></li> <li>• Using Padlets/Websites to</li> </ul>

	learning become necessary?	<ul style="list-style-type: none"> <li>• Parents have emails through PowerSchool by clicking the teacher name or going to the school website.</li> <li>• Technology support personnel have their emails listed on the school website.</li> <li>• All guidance counselors, the Pastoral Minister, and administrators have emails on the school website.</li> </ul>	organize materials shared by school to parents, <a href="#">Example</a>
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## Domain 6: Transportation

Category	Question	Action	Resources
Before/After School Pick-up/Drop-off	What protocol will be in place for before/after school pick-up and drop-off using the school bus as transportation?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Clean the bus/mini-bus before the trip using the sanitizing products provided by the school Maintenance Department.</li> <li>• Students will be assigned a seat on the bus and an accurate seating chart will be kept. (It is recommended to use every other seat or only put one student in a seat.)</li> <li>• The bus will be cleaned at the end of each trip using the sanitizing products by the school Maintenance Department.</li> <li>• The seating charts will be retained by the School's Transportation Director in the front office to keep as a record of where each student sat.</li> <li>• Masks by both those being transported and by the driver must be worn while on the bus.</li> <li>• Guidelines from the Diocese of Fort Wayne-South Bend, Allen County Health Department, and the state will be followed before transporting students.</li> </ul>	<ul style="list-style-type: none"> <li>• Bishop Luers Transportation Waiver</li> <li>• Seating charts</li> <li>• Local, State Guidelines</li> </ul>

		<ul style="list-style-type: none"> <li>• The driver and those being transported are advised to use hand sanitizer upon entering and exiting the bus.</li> <li>• Diocesan waiver was signed by all students to allow use of Bishop Luers transportation.</li> </ul>	
School Field Trips	What protocol will be in place for field trips during the school day using the school bus/mini-bus as transportation?	<p><b>Bishop Luers High School will do the following:</b></p> <ul style="list-style-type: none"> <li>• Clean the bus/mini-bus before the trip using the sanitizing products provided by the school Maintenance Department.</li> <li>• The teacher will need to assign seats on the bus to each student and keep an accurate seating chart. (It is recommended to use every other seat or only put one student in a seat.)</li> <li>• The bus will be cleaned at the end of each trip using the sanitizing products by the school Maintenance Department.</li> <li>• The seating charts will be retained by the School's Transportation Director in the front office to keep as a record of that trip and of where each student sat.</li> <li>• Masks by both those being transported and by the driver must be worn while on the bus.</li> <li>• Guidelines from the Diocese of Fort Wayne-South Bend, Allen County Health Department, and the state will be followed when planning field trips.</li> <li>• The driver and those being transported are advised to use hand sanitizer upon entering and exiting the bus.</li> <li>• Diocesan waiver was signed by all students to allow use of Bishop Luers transportation.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Bishop Luers Transportation Waiver</a></li> <li>• <a href="#">Seating charts</a></li> <li>• <a href="#">Local, State Guidelines</a></li> </ul>
Extra-Curricular/Co-	What protocol will be in place	<p><b>Bishop Luers High School will do the following:</b></p>	<ul style="list-style-type: none"> <li>• <a href="#">Bishop Luers Transportation Waiver</a></li> </ul>

Curricular Events	for athletic and club events outside of the school day using the school bus/mini-bus as transportation?	<ul style="list-style-type: none"> <li>• Clean the bus/mini-bus before the trip using the sanitizing products provided by the school Maintenance Department.</li> <li>• The coach/moderator will need to assign seats on the bus to each student and keep an accurate seating chart. (It is recommended to use every other seat or only put one student in a seat.)</li> <li>• The bus will be cleaned at the end of each event using the sanitizing products by the school Maintenance Department.</li> <li>• The seating charts will be retained by the School's Transportation Director in the front office to keep as a record of that event and of where each student sat.</li> <li>• Masks by both those being transported and by the driver must be worn while on the bus.</li> <li>• Guidelines from the Diocese of Fort Wayne-South Bend, Allen County Health Department, and the state will be followed when planning extra-curricular/co-curricular events.</li> <li>• The driver and those being transported are advised to use hand sanitizer upon entering and exiting the bus.</li> <li>• Diocesan waiver was signed by all students to allow use of Bishop Luers transportation</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Seating charts</a></li> <li>• <a href="#">Local, State Guidelines</a></li> </ul>
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